

IN THE COURT OF THE _____

AT

No. _____ of 20__

Plaintiff/s, Petitioner/s,
Appellant/s, Caveator/s, Complainant/s
Decree Holder/s

Vs.

Defendant/s, Respondent/s
Accused, Opponent/s
Judgment Debtor/s

PROCESS MEMO

Please issue Summons / Notices to the following party / parties

Process _____ as calculated
below is paid herewith _____ Copy/Copies of the
plaint, Memo of appeal petition/application and _____
Copy/Copies of the Affidavit/Memo of facts is/are Cover/s and
acknowledgment is/are produced there with.

Rank of the party :

Name of the party witness :

Address for Service :

Calculation process fee :

Place:

Date _____ 20__

Advocate for